TEXAS STATE®

ORGANIZATION, WORKFORCE, AND LEADERSHIP STUDIES

GRADE APPEAL FORM

To be completed by the student first then routed to their Instructor and Department Chair

Student ID NAME: LAST FIRST MI DATE (mm/dd/yyyy)
A

Prefix COURSE Number/Section Number

SEMESTER TAKEN _____YR
FA SPR SUM1 SUM2 (Circle Semester)

REASON FOR GRADE APPEAL (Please be Specific)

Instructor: _____ Approves /Disapproves
(Circle One)

Chair: _____ Approves /Disapproves
(Circle One)

Instructor Signature Date

_____ _____

Chair Signature Date

_____ _____

This grade appeal form is for departmental use ONLY in The Department of Organization, Workforce and Leadership Studies. This is the first step OWLS students can take towards a grade appeal. If both instructor and Chair disapprove, then the student may file a Grade Appeal with the Applied Arts Advising Center which will be routed to the Dean of the Applied Arts College.